

TANDRIDGE DISTRICT COUNCIL

CHIEF OFFICER SUB COMMITTEE

Minutes and report to Council of the meeting of the Sub-Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 18th June 2021 at 9.00am.

PRESENT: Councillors Bloore, Botten, Bourne, Elias and Sayer

1. ELECTION OF CHAIR

Councillor Sayer was elected Chair for the meeting.

2. DEPARTURE OF ACTING CHIEF EXECUTIVE

The Sub-Committee considered a report regarding the terms of the Acting Chief Executive's departure. This was in light of her resignation on the 19th May 2021 and the fact that the new Chief Executive would be joining the Council on the 21st June 2021.

RESOLVED – that the Acting Chief Executive will:

- A. revert to her former Executive Head of Corporate Resources post and associated salary from the 21st June 2021;
- B. depart on the 16th July 2021 (her last day of service being the 11th August 2021, adjusted for leave from the 19th to 30th July 2021); and
- C. receive a payment based on 63 hours of untaken leave.

Rising 9.40 am